



Applying for a Solicitation Permit in Concord Township

Adopted by the Board of Supervisors of the Township of Concord 10-6-1975 by Ordinance No. 92, door-to-door activity in Concord Township requires a person to display on his or her person a solicitation permit issued by the township.

Permit Applications are available at the Concord Township Municipal Building or by visiting the Forms & Fee Schedules section of the township website (www.twp.concord.pa.us).

Solicitors wishing to obtain a permit MUST submit the following information at the Concord Township Municipal Building prior to any solicitation in the township:

1. Completed Solicitation Permit Application

(Application must be signed and notarized. A notary is available at the Concord Township Municipal Building. There is a \$5.00 notary fee.)

2. Permit Fee: \$150.00 per person/application

(Cash, Check or Money Order made out to *Concord Township*)

3. Two (2) passport type color photos

4. Completed PA State Police Request for Criminal Record Check form

5. Criminal Record Check Fee: \$22.00 per person/application

(Cash, Check or Money Order made out to *Concord Township*)

6. Valid photo identification (ex: Driver's License)

The permit process will take a few days to complete. The Concord Township Municipal Office will contact you when the permit is completed.

Once complete, each applicant is required to visit the office and sign the permit card being issued. Solicitation Permits are valid for one (1) year.

Concord Township reserves the right to revoke any permit.

Concord Township Municipal Building

43 Thornton Road
Glen Mills, PA 19342
610-459-8911

The Concord Township Municipal Office is open Monday through Friday 9 a.m. to 5 p.m.