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## Home Rule Transition Committee September 8, 2016

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The Home Rule Transition Committee (HRTC) meeting was called to order at 7:07 p.m. on September 8, 2016 at the Concord Township Municipal Building. The following Home Rule Transition Committee members were present: Dominic A. Pileggi, John J. Gillespie, Josh Twersky, Robert Tribit, Tracy Gibley, Brenda L. Lamanna and Tyler Therriault, Esquire. Lisa Lawler was absent.

The Committee's July 21, 2016 meeting minutes were approved unanimously on a motion by Tracy Gibley, seconded by J. Twersky.

There was further discussion regarding what Middletown Township did passing an ordinance adopting the Home Rule Charter Township, the personnel policy, financial policy, Transition Committee duties and taxation. J. Twersky brought up something Middletown did with the financial policy where Middletown put down general accounting principles and the Board of Supervisors ran it by Cindy Leitzel (Leitzell & Economidis, PC) as a preamble to that section and she agreed that that was something that would stand the test of time. Whatever the accounting principles at that time are what the Township should be adhering to in making financial decisions.

- T. Therriault, Esquire recommended that the Board of Supervisors in December recommend passing an ordinance adopting the Home Rule Charter (This fulfills Section 6.06 -Transitional Procedures C.2. of the Charter).
- T. Therriault, Esquire recommended that Board of Supervisors recommend to the Council in January to hire a Human Resources Specialist to review the personnel policy and make recommendations.
- H. Donaghue to finalize the ordinance to amend the Code of the Township of Concord, to adopt the Concord Township Home Rule Charter. The ordinance is a preface to the Charter to segue to an orderly transition.
- The Board of Supervisors should authorize advertisement in November, to be passed at the December 6, 2016 public meeting per H. Donaghue's recommendation.
- The Township Manager should follow the Charter advertising requirements.
- B. Lamanna is getting a quote on codification costs in order to budget for 2017 and completion by 2018.
- B. Lamanna will check to ensure the Charter has been filed appropriately.

B. Tribit suggested working on Taxation as the current section doesn't give details. D. Pileggi believes the current set up is fine until 2018, as this tax collector won't be elected, but appointed by Council; there are no elected auditors as the township currently uses a CPA firm (Leitzell & Economidis, PC). B. Tribit also questioned if the Charter has been recorded. B. Lamanna verified it has been sent to the State. D. Pileggi added it will be recorded once it has been codified. Once codification has been completed, it will take care of the discrepancies. T. Gibley questioned if the Home Rule Transition Committee was charged with going through the Code Book and changing

Board of Supervisors to Council Members. It was confirmed that would be the task of the new Council Members.

J. Gillespie motioned to amend the previously drafted ordinance to incorporate the comments that were made here tonight regarding the different areas required by Article V i.e. that this Council recommends that there should be a codification and an expert brought in for the different areas i.e. personnel, tax collection, or financial policy, whatever the Home Rule Transition Committee recommends. The motion was seconded by T. Gibley and unanimously approved.

T. Therriault, will forward the amended ordinance to the Transition Committee prior to the next meeting on Thursday, September 29, 2016.

### **ADJOURNMENT**

With no additional business to conduct, J. Twersky made a motion that the September 8, meeting be adjourned at 7:37 pm, seconded by B. Lamanna.