

Concord Township
43 Thornton Road, Glen Mills, PA 19342
610-459-8911

FACILITY REQUEST FORM

Before completing this application, read carefully the **Regulations for the Use of Township Facilities** on the reverse of this form. This completed application must be submitted at least **14 days** prior to the date of intended use.

Contact Person: _____ Name of Organization: _____

Address: _____

Phone Number: _____ Email Address: _____

Insurance Co: _____
(attach copy of insurance certificate to application)

Policy # _____ Expiration Date: _____

Date Requested: _____

Time doors open for participants: _____ Closing time: _____

Time doors open for audience: _____ Total hours: _____

Please check the desired Concord Township location(s):

- | | | |
|--------------------------|---|--|
| 43 Thornton Road: | <input type="checkbox"/> Little League Field | <input type="checkbox"/> Multi Field 1 |
| | <input type="checkbox"/> Adult Field | <input type="checkbox"/> Multi Field 2 |
| | <input type="checkbox"/> Walking Trail | <input type="checkbox"/> OTHER |
| 45 Thornton Road: | <input type="checkbox"/> Concord Community Center | <input type="checkbox"/> "Pee-wee" Field |
| | <input type="checkbox"/> OTHER | |

Detailed Description of Use:

Special Equipment Requested: _____

Liability Agreement

In consideration of permission by the Township of Concord for the use of building, grounds, and/or other facilities of the Township of Concord on the dates listed in this application, the undersigned being a duly-authorized officer or representative of _____ hereby agrees for and on behalf of said organization or group and for and on behalf of the individual members thereof to release the said Township of Concord and its agents, employees, and representatives of and from any and all claims for personal injuries, death, and property damage which may arise from or during the use of said buildings, grounds, and/or facilities pursuant to said permission, and do further agree to defend, indemnify and save harmless the said Township of Concord and their agents, employees, and representatives from any and all such claims.

I/We the undersigned have read above and understand and agree to comply with the rules and regulations on the reverse side.

Applicant's Signature: _____ Date: _____

Approved Denied

Township Manager:

Date:

Approved, signed copies of this request will be sent to Originator, Assistant Manager, Public Works Director, and Park & Recreation Director as needed.

YOUR APPROVED APPLICATION IS YOUR PERMIT