

Brenda L. Lamanna
Township Manager

Pennoni Associates Inc.
Township Engineer

Hugh A. Donaghue
Township Solicitor



Township of Concord

DELAWARE COUNTY

BOARD OF SUPERVISORS

Dominic A. Pileggi
John J. Gillespie
Kevin P. O'Donoghue
Elizabeth A. Salvucci
Gail M. Ryan

Meeting Night - 1st Tuesday

RESOLUTION NO. 10 - 2016

RESOLUTION OF THE BOARD OF SUPERVISORS OF CONCORD TOWNSHIP TO ESTABLISH A COMBINATION SCHEDULE OF FEES FOR BED & BREAKFAST APPLICATIONS, BUILDING CODE BOARD OF APPEALS, COMMERCIAL/RENTAL PROPERTIES HOME OCCUPATION, MASSAGE ESTABLISHMENTS, MUNICIPAL SERVICES, ROAD OPENING PERMITS ON-LOT SEWAGE & PLANNING MODULE REVIEW, SOLICITATION PERMITS, TAX COLLECTOR SERVICES, AND TRASH HAULERS REGISTRATION

BE IT RESOLVED that the Concord Township Board of Supervisors amends and adopts the following as follows:

A fee equal to the actual bank charge incurred by the Township plus twenty dollars (\$20.00) will be charged for each check used in payment of fees that is returned unpaid due to insufficient funds.

BED & BREAKFAST APPLICATIONS

Annual Permit Fee to Operate A Bed And Breakfast Facility: \$50.00.

BUILDING CODE BOARD OF APPEALS

- | | |
|--|----------------------|
| 1. Single-family residential applications | \$500.00 fee |
| 2. Multi-family residential applications - | \$850.00 fee |
| 3. Non-residential, including commercial, industrial, business and institutional - | \$800.00 fee, |
| 4. Continued hearing fee of | \$150.00 per hearing |

COMMERCIAL/RENTAL PROPERTY

- (1) Annual License Fee - \$100.00

43 Thornton Road • Glen Mills, PA 19342

Phone: 610-459-8911 • Fax: 610-459-8917 • Email: office@concordtownship.org • www.twp.concord.pa.us

ROAD OPENING PERMITS

PERMIT ISSUANCE FEES

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

Schedule Item No.	Unit Fee
1) Application Fee	
a) Utility	\$75.00
b) Driveways	
(i) minimum use (e.g., single-family dwellings, apartments with five or fewer units)	\$50.00
(ii) low volume (e.g., office buildings, car washes)	\$150.00
(iii) medium volume (e.g., motels, fast food restaurants, service stations, small shopping plazas)	\$175.00
(iv) high volume (e.g., large shopping centers, multi-building apartment or office complexes)	\$200.00
c) Other (e.g., bank removal, sidewalk and curb)	\$50.00
2) Supplement Fee (each six-month time extension) (each submitted change)	\$25.00
3) Emergency Permit Card (each card)	\$15.00
4) Exemption (see below for list of exemptions)	
5) PennDOT Highway Occupancy Permit (HOP) Review by Township staff	\$35.00

GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with Township specifications and permit provisions.

5) Driveways	
a) Each minimum use driveway	\$40.00
b) Each low-volume driveway	\$125.00
c) Each medium-volume driveway	\$150.00
d) Each high-volume driveway	\$200.00

- 6) Surface Openings** (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)
- a) Total linear feet of opening each (100 foot increment or fraction thereof):
 - (i) Opening in pavement \$80.00
 - (ii) Opening in shoulder \$40.00
 - (iii) Opening outside pavement and shoulder \$20.00
 - b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.
- 7) Surface Openings of Less Than 36 Square Feet** (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)
- (i) Opening in pavement \$60.00
 - (ii) Opening in shoulder \$40.00
 - (iii) Opening outside pavement and shoulder \$20.00
- If an opening simultaneously occupies two or more highway areas identified in subparagraphs (i)-(iii), only the higher fee will be charged.
- 8) Above-Ground Facilities** (e.g., poles, guys, and/or anchors if installed independently of poles)
- a) Up to 10 physically connected above-ground facilities (each continuous group) \$40.00
 - b) Additional above-ground physically connected facilities (each pole with appurtenances) \$10.00
- 9) Crossings** (e.g., "overhead" tipples, conveyors or pedestrian walkways and "undergrade" subways or mines) \$160.00
- 10) Seismograph – Vibroseis Method** (e.g., prospecting for oil, gas)
- a) First mile \$75.00
 - b) Each additional mile or fraction thereof \$15.00
- 11) Non-Emergency Test Holes In Pavement or Shoulder**
(each hole) \$15.00
- 12) Other** (e.g., bank removal, sidewalk and curb) \$40.00

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The commonwealth.
- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.

- 3) Governmental authorities organized under the laws of the commonwealth.
- 4) The federal government.
- 5) Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended (churches, hospitals, schools, charitable institutions, veterans' organizations, non-profit organizations)
- 6) Utility facility owners for:
 - a) The installation of street lights at the request of the Township or the political subdivision.
 - b) The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
 - c) The removal of poles and attached appurtenances.
 - d) Facilities moved at the request of the Township or the political subdivision.
 - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township at a rate not to exceed \$50.00 per hour.

ON-LOT SEWAGE & PLANNING MODULE REVIEW

THEREFORE, BE IT RESOLVED that the Concord Township Board of Supervisors does hereby amend the following Act 537 permit and planning module fee schedule as follows:

- I. Individual Residential
 - A. Repair or Modification to Existing System;
Tank Replacement \$400.00
 - B. Holding Tanks \$400.00
 - C. Individual Residential Deposit \$500.00 + \$1000. Escrow
 - D. Redesign Application Review (if additional field testing is not required) 50% of above fee

- II. Community, Commercial, Industrial or Institutional
 - A. Repair or Modification to Existing System;
Tank Replacement \$400.00
 - B. Holding Tanks \$400.00
 - C. Residential \$1000.00 + \$100/EDU*
 - D. Commercial, Industrial or Institutional \$1000.00 + \$100/EDU*
 - E. Redesign Application Review (if additional field testing is not required) 50% of above fee

- III. Subdivision and Land Development Application/Planning Module Review
 - A. Planning Module Application Fee \$400.00
 - B. Soil Probe Observation \$100.00 per lot
 - C. Percolation Test Pit Observation \$150.00 per lot
 - D. Exemption Request Review and Signature \$ 40.00
 - E. SEO, Engineering and Legal Services will be charged at hourly rates in accordance with the current fee schedule for professional services on file with the Township.

- IV. Replacement Permit if Original Lost/Misplaced: \$50.00

NOTES:

1. Sections I & II include four (4) soil probes, two (2) percolation tests, application review and system installation observation.
2. Fees are for new and repair wastewater disposal systems.
3. Payments due immediately upon scheduling of activity, prior to any field testing.
4. Checks to be made payable to TOWNSHIP OF CONCORD; Fees are non-refundable.

5. Fees for service under Section I & II are independent of Subdivision and Land Development Application/Planning Module Review Fees (Section III).
6. Additional soil probes or percolation tests billed at hourly rate per current fee schedule.
7. One Equivalent Dwelling Unit (EDU) is equal to 400 gallons per day.
8. Malfunctioning Sewage Disposal Systems & Enforcement efforts commencing ten (10) days after property owner has received certified mail notice of a violation and the need for corrective action are subject to SEO, Engineering, Legal and Administrative services at hourly rates in accordance with the current fee schedule for such services on file with the Township.

SOLICITATION PERMITS

\$150.00 for each solicitation permit.

TAX COLLECTOR SERVICES

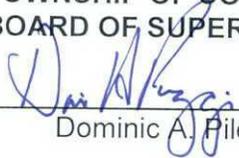
- I. A fee of twenty dollars (\$20.00) for each tax year certification per folio requested for Township, a fee of twenty dollars (\$20.00) for each tax year certification per folio requested for School District taxes.
- II. A fee of fifty dollars (\$50.00) for each tax year certification per folio requested within seventy-two (72) hours of the settlement for Township taxes, a fee of fifty dollars (\$50.00) for each tax year certification per folio requested for School District taxes.
- III. A fee of twenty dollars (\$20.00) for each duplicate bill issued, and
- IV. A fee equal to the actual bank charge incurred by the Township plus twenty dollars (\$20.00) for each check used in payment of tax certification fees that is returned unpaid due to insufficient funds.

PRIVATE WASTE HAULERS REGISTRATION

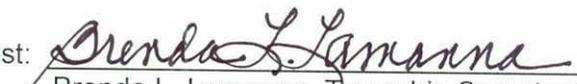
Annual Registration Fee - \$50.00

RESOLVED this 4th day of January 4, 2016.

**TOWNSHIP OF CONCORD
BOARD OF SUPERVISORS**



Dominic A. Pileggi, Chairman

Attest: 

Brenda L. Lamanna, Township Secretary